

# BOOKING FORM

The number of places available on this seminar is limited to 20 places. Places will be made available on a first come, first served basis. All previous seminars have been oversubscribed so early booking is advised. Please complete booking form and return it by Tuesday 20 April, 2004, together with seminar fee.

## PLEASE COMPLETE IN BLOCK CAPITALS

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Organisation: \_\_\_\_\_

Position in Organisation: \_\_\_\_\_

Special Dietary Needs (eg Vegetarian): \_\_\_\_\_

Please indicate how you would hope to benefit from taking part in this seminar:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I wish to reserve a place on this seminar and enclose:

Postal Order       Cheque for €50.00

made payable to the **National Youth Federation**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

### RETURN TO:

**Fran Bissett, Irish YouthWork Centre**

**National Youth Federation,**

**20 Lower Dominick Street, Dublin 1.**

Notes: Places will not be reserved unless fee is enclosed with the booking form. Fees are non-refundable unless a replacement can be found. Seminar will only proceed with sufficient bookings to cover event costs.

**PHOTOCOPY BOOKING FORM  
IF ADDITIONAL COPIES REQUIRED**

The **Irish YouthWork Centre (IYWC)** acts as a one-stop research and documentation centre developed to respond to the varied information, research & training support needs of youth workers, researchers and students, and anyone who works with young people. Its' services include:

#### Enquiry Services on:

- ◆ Trainers, consultants & specialists on youth/ community work and related topics
- ◆ Venues suitable for hosting youth events and conferences
- ◆ Courses in Youth & Community Work and related fields
- ◆ Where to find youth work resources and training materials from other agencies
- ◆ Projects to connect those doing exciting/innovative work within similar areas

#### Sharing Good Practice

The Centre is constantly engaged in researching and documenting innovative approaches to work with young people. This information is available through hard copy resources, database information and ongoing independent research being both undertaken and commissioned by the Centre and published by the *Irish Youth Work Press*. These publications include quantitative and qualitative research, training manuals, guidelines for workers and policy documents.

#### Good Practice and Policy Development Seminars

The Centre regularly organises theme based, seminars and workshops. All the seminars are supported with; up to date analysis of the issue; information and/or research packs; issues that youth workers are likely to meet; innovative & successful projects; good practice; and sources of further information.

#### Library

- ◆ Lending service for youth work related books, videos and training materials.
- ◆ Photocopy/reference services for reports, statistics, and articles on youth work.
- ◆ Newspaper cuttings, Government Bills/Acts/Debates and Statistical Updates.
- ◆ Over 200 agency profiles from youth, community, social & voluntary sectors.
- ◆ Retention of over 120 youth work/youth work related periodicals.
- ◆ On-line database facilities of all information stocked in the library.
- ◆ On-site IYWC Research and Study Centre with study facility.

#### Publications and Resources

Low cost resources and training materials for sale (*the IYWC acts as an official sales agent for a number of agencies*) It also offers an extensive range of research, guidelines, policy documents & packs for sale from Irish Youth Work Press, publishing arm of NYF.

A complete [Publications For Sale Brochure](#) is available (see address below)

Subscription quarterly magazine ([Irish YouthWork Scene](#)).

**For further information on the IRISH YOUTHWORk CENTRE contact,**  
**Fran Bissett/Gina Halpin Irish YouthWork Centre,**  
**National Youth Federation, 20 Lower Dominick Street, Dublin 1.**

**Tel: 01 8729933 Fax: 01 8724183**

**E-Mail: [fbissett@nyf.ie](mailto:fbissett@nyf.ie) [ghalpin@nyf.ie](mailto:ghalpin@nyf.ie) Website: [www.iywc.com](http://www.iywc.com)**



National Youth Federation  
Cónascadh Náisiúnta na nÓg



# IYWC Seminar Series 2004: SUPERVISION IN YOUTH WORK



## Background

We continue to move towards a more professionalised Youth Service and the impending implementation of both the Youth Work Act and the National Youth Work Development Plan will accelerate this process. With this in mind the need for professional structured supervision and support for those within the youth work sector is more pressing than ever.

Traditionally though, this has not been an area of strength within the sector. Many would say that good youth work should be fluid, responsive and flexible and this argument has much merit. However, it can lead to work being delivered in an unstructured and unsupported manner as a result. The difficulties that can emerge are obvious and this event will begin to look at theory behind supervision and its value and importance within the sector.

## Seminar Aims & Objectives

The seminar will focus on the following core themes:

- ◆ **What is Supervision and How Does It Contribute to Healthy Working**
- ◆ **Understanding How Adults Learn**
- ◆ **A Practical Model of Supervision**

## Seminar Format

The day will consist of theoretical input and small and large group discussion. **Please note that the day is not intended as a practice-based workshop on how to supervise staff.**

However, it is hoped that this event will be followed with more a practice-based event(s) looking specifically at the delivery of supervision and models of good practice.

## Target Audience

Anyone currently engaged in, planning and/or training to become involved in line management or supervision within the youth work sector.

## Seminar Programme Outline

A detailed programme outline for the day will be supplied to participants in advance of the event

## Facilitator Profile

Monica Dowling has a wide range of experience in youth and community work ranging from direct service provision to individual and team supervision. Her academic achievements include a MA in Youth and Community Studies.

She is currently on the staff in St. Patrick's Carlow College where she holds the post of Placement Co-ordinator. Monica also lectures on Supervision to BA. students.

## Supporting Documentation

Participants at the seminar will receive an information & resource pack on supervision in youth work containing:

- ◆ **Background and Supporting Information**
- ◆ **Theory-Based Articles**
- ◆ **Good Practice in Youth Work Supervision**
- ◆ **Listing of Contact Agencies**
- ◆ **Useful Resources**

Participants will also receive a copy of ***Supervision: Practitioners in Social Contexts User Manual*** by David O'Donovan and Rebecca Loughry - a comprehensive and user-friendly manual on supervision in the youth work/community development or 'social' environment – the first of its kind.

Developed by the National Youth Federation as the lead partner in the EU Leonardo Da Vinci New Models Project that explored the value of supervision for practitioners working in a social context. It contains sixteen sections on key elements underpinning supervision and includes eleven process recording templates and a range of supporting exercises.